



# MAHARASHTRA STATE WAREHOUSING CORPORATION

(A Government Under taking)

583/B, Market Yard, Gultekadi, PUNE-411 037

Tel. 020-24206800

Website: [www.mswarehousing.com](http://www.mswarehousing.com), Email: - [info@mswc.in](mailto:info@mswc.in)

GST No. 27AABCM3988M1ZT

NO. MSWC/Computer/Zimbra\_email\_server/99

Date:- 09.04.2026

To:

**Subject: Quotation for Dedicated rental mail server, Dedicated Server Management, Administration and Support and Zimbra BPS Business Email user licenses.**

Sir,

The Maharashtra State Warehouse Corporation is inviting sealed Quotation for Dedicated rental mail server, Dedicated Server Management, Administration and Support and Zimbra BSP Email user licenses with following Configuration and terms and condition-

S. N.	Item Description	Qty	Unit rate	Amt	GST Amt	Total Amt
	1	2	3	4= 2x3	5	6= 4+5
1	Dedicated rental mail server (Configuration as per Annex – A)	1 year				
2	Dedicated Server Management, Administration and Support (Configuration as per Annex – B)	1 year				
3	Zimbra BSP Business Email Edition one-year subscription	600 Nos.				
*	Grand Total					

## Terms and Conditions-

1. The vendor should have Maharashtra based office (enclose the proof of the same along with quotation i.e. GST Cert.
2. Supplier should enclose Company PAN Card & GST Certificate documents along with quotation letter. without these documents quotation will not be treated as valid.
3. Price - The rate should be inclusive of taxes, installation, and support for warranty period. The percentage of tax should be indicated separately in the invoice along with HSN/SAC Code.
4. Delivery and installation - Delivery and installation of Zimbra BSP Business Email Edition one-year subscription should be done within 15 days from the date of purchase order.
5. Initial Contract period – will be for 12 Months which may be extended for further maximum up to 2 years as per MSWC's requirement & satisfactory performance of mail server & service provided by vendor.

6. One-month notice in advance to be given in the case of termination of services, after the minimum contract period.
7. Uptime should be 99 % guaranteed fail in to which down time credit must be given.
8. Security Deposit - The successful party will have to pay Security Deposit @ 5% of total cost of purchase order in MSWC by online transfer, which will be refunded after warranty period. The MSWC Bank details for the same will be communicate to the successful party separately.
9. Payment - Payment will be made quarterly at the end of each quarter.
10. Successful party to entre in an agreement with MSWC for this work on required stamp paper within 15 days from the date of work order.
11. All services should be provided as per applicable cyber law policy of Government of India as server are placed to an Indian tax/company.
12. MSWC reserves the right to accept or reject any offer without assigning reason thereof.
13. The L1 (lowest) vendor shall be determined based on the overall project value, i.e., the grand total quoted.”

The sealed quotation should be addressed to the Programmer within following dates and should be superscripted with “QUOTATION FOR EMAIL SERVER,”

Thanking You,

#### Quotation Date

Quotation submission date – From 09.04.2026 to 16.04.2026 up to 11.00 am

Last date of quotation – 16.04.2026 up to 11.00 am.

Quotation opening date – 16.04.2026 up to 02.00 pm.

## Annexure “A”

- Managed dedicated server solution – In India
- Dedicated Hardware for Zimbra Collaboration Suite
- Data Center Rent
- Processor: Intel Xeon Single Quad Core
- RAM: 64 GB
- HDD :14 TB
- OS: Linux Dedicated IP:1
- Bandwidth 250 GB Per Month
- Cloud Back up: 14 TB
- Including server Installation and configuration & Existing domain data migration to new server.

SERVER MANAGEMENT & MONITORING FEATURES (Management features may vary according to given solution)

- Setup
  - Consultation on software and hardware configuration
  - IIS lighted etc. installation and configuration
  - Install and configure periodical server patches.
  - Create, delete users, change names and passwords
- Maintenance
  - MS SQL, Apache, IIS maintenance and upgrade if any.
  - Server Daily Health Checkup as 24/7/365 Hands/Eyes Console Access
  - Server Log monitoring as Ping Monitoring, OS updates, hardening and patches & also Check and clean the mail queue
  - Backup Management
  - Set up additional spam filtering for your domains
  - Set corn jobs to remove log files if required.
- Security
  - PCI-DSS compliant server setup
  - SSL certificate installation (including CSR generation) if any.
  - Security audit and secure server configuration
  - Anti-Virus installation and configuration
- Performance
  - Server optimization for application software
  - Tuning and optimization of high-loaded stores, sites and servers
  - Server Disasters and remedial solution suggestion
  - Server Periodical Preventive Maintenance.
  - Server Primary Problems and Remedial Solutions.

## Annexure “B”

### 1. SERVER INSTALLATION & CONFIGURATION

- Installation and configuration:
  - Web and Application Server
  - Operating Systems
  - Apache HTTP, Apache Tomcat, PHP and ProFTPd FTP server if required
- Network configuration.
  - Assign IP to the server.
  - The configuration of DNS, Default gateway etc.
  - Configuration of backup policies and secured FTP
- Security.
  - OS level Firewall configuration.
  - Disabling unwanted services and ports.
  - Installation of updates and kernel patches.
  - Anti-virus Installation or IPTABLES Firewall
  - Securing SSH access can be given
  - Mod Security Configuration with Apache if required.

### 2. CUSTOMIZATION (To be availed with service providers corporate mailing solutions features may vary according to given solution)

- Email Sending Rights
  - Some Mail ids can only send/receive internal emails and they should not be able to send emails outside premises or domain
  - Some users can send mail to everyone, for some its can be restricted to the group as member and vise versa.
- Usage Control
  - Mail sending limit can be defined to domain
  - User space quota and attachment size can be defined through admin panel
  - Few Users should not be able to download the attachments.
- Accessibility
  - Few users can access Zimbra webmail from outside and not all users are Allowed. Admin can allow some users to give access outside office premises. Through client’s firewall.
  - Few Users can access Zimbra webmail only from laptop provided or defined by company (as VPN)
  - Users who do not have any global access will not be able to use POP, IMAP, blackberry services.
- Data Availability
  - Information/Log data will be made available when it requires. Like With attachment name and extension
  - Once a new user is created through Admin, that user at the time of login can get first-time password reset option.
- Other
  - Logo Integration into the Zimbra mail server.
  - Department wise mail ids can be grouped like hr@, Marketing@, staff@  
IMAP syncing of emails